Candidate Bulletin for the
2017 Certification Examination
in Cardiovascular Computed Tomography

Examination Window: Sept. 18 - Oct. 6, 2017
Registration Opens: April 17, 2017

CBCCT.org
About CBCCT and APCA

Following the January 1, 2016 merger with Inteleos, the Certification Board of Cardiovascular Computed Tomography (CBCCT) is now a part of the Alliance for Physician Certification and Advancement™ (APCA™) family of certification programs. APCA™ is a council of Inteleos that exclusively serves the physician community and supports its enduring commitment to continual learning and providing high-quality and compassionate patient care through certification. Development, administration and ongoing maintenance of these practice-related examination programs is conducted by Assessment Oversight Teams comprised of cardiovascular imaging physician Diplomates and associated cardiovascular imaging experts.

Diplomates of CBCCT and CBNC have the ability to document multiple certifications in a centralized online site and to communicate with a single office on questions or other information. Candidates from both programs can take advantage of the simplified online application processes and a discount for those certifying in both modalities.

Over 2,500 physicians have been certified by CBCCT in the modality of cardiovascular computed tomography. CBNC has certified nearly 10,000 current nuclear cardiology Diplomates in over 50 countries. More than 12,500 individual CBNC certifications have been granted since 1996 and to date there are 1,500 physicians certified in both cardiovascular computed tomography and nuclear cardiology.

Why Certify?

In the years since the certification examination in cardiovascular computed tomography (CCT) was initially offered, cardiologists, radiologists and nuclear medicine specialists from over 45 countries have chosen to certify through the CBCCT. Why? Because certification matters.

- Certification signifies that the practitioner has training and experience beyond entry level, that he/she has been assessed via a measurable, practice-based instrument and has met the standard of competence.
- Certified professionals are more likely to have the experience and training necessary to understand and appropriately use CCT, to be aware of and follow established protocols, and render accurate image interpretations.

The literature documents the value of cardiovascular CT and certification.

The professional societies advocate the certification of physicians.

Certification is a recognized and coveted credential

- By patients who know that their certified physician will provide the highest quality care
- By employers who staff their practices and facilities with certified, experienced practitioners
- By referring physicians who understand the expertise certification represents
- By peers who respect the effort required to become certified and understand the designation of excellence conferred through its achievement
- By you! the physician who attains certification and who can be confident that you have met the benchmark of quality in cardiovascular computed tomography

And…

Individuals who pass the 2017 CBCCT examination and are enrolled in the ABIM Maintenance of Certification program will be able to claim 20 MOC Points!
The 2017 CBCCT Application must be submitted electronically (www.CBCCT.org).

Registration opens on April 17, 2017

Disclaimer
The information contained in this Candidate Bulletin is valid for the 2017 certification examination only. The Certification Board of Cardiovascular Computed Tomography™(CBCCT™) certification program and the Alliance for Physician Certification and Advancement™ (APCA™) reserve the right to make changes in Policies and Procedures, including eligibility requirements and fees, from year to year.

Notice
In making application to sit for the 2017 CBCCT Certification examination, you are agreeing to all APCA and CBCCT examination policies. You have the right and responsibility to request a complete set of APCA and CBCCT policies prior to applying for the examination.

The CBCCT program does not discriminate against any person on the basis of age, gender, sexual orientation, race, religion, national origin, medical condition, physical disability, or marital status.
CBCCT Leadership
Assessment Oversight Team (AOT)
Milind Desai, MD, Chair
Todd Villines, MD, Vice-Chair

CBCCT 2017 Examination Panel
Benjamin Chow, MD
Michael Cheezum, MD
Thomas Gerber, MD, PhD
Neeraj Jain, MD

APCA
Council Members
Luciana Young, MD, Chair
Marnix van Holsbeeck, MD, Vice-Chair
Howard Lewin, MD, Vice-Chair, Integration
Michael Blaivas, MD
Luis Chavarria, MD, RPVI
David Dawson, MD, RPVI, RVT
Milind Desai, MD
Janak Goyal, MD, RDMS, RPVI, RVT
Thomas Holly, MD
Colleen Moore, MD, RPVI
Jie Tang, MD
Michael Lilly, MD, RPVI, RVT, Inteleos Board, Ex-Officio

CONTACT INFORMATION
Certification Board of Cardiovascular Computed Tomography (CBCCT)
1401 Rockville Pike, Suite 600
Rockville, MD  20852 USA
Tel:  240-631-8151  Fax:  301-424-0875
Email: CBCCT@apca.org  •  Website: www.CBCCT.org

Examination Scheduling
Pearson VUE Scheduling Contact Information
(AFTER eligibility approval)
Online: www.pearsonvue.com/apca
Telephone: 1-877-258-9220*
*North American Candidates
If outside of North America, visit www.pearsonvue.com/apca/contact for regional phone numbers

The best way to schedule an examination appointment with Pearson VUE is online at www.pearsonvue.com/apca. North American Candidates also have the option of calling the Pearson VUE Calling Center to schedule at 1-877-258-9220. Candidates outside of North America may visit www.pearsonvue.com/apca/contact for regional information. Pearson VUE test centers fill up quickly so to have a better chance of securing your preferred time and location, schedule as soon as you have received your scheduling information.
2017 IMPORTANT DATES & FEES

Examination Testing Window
Monday, September 18 - Friday, October 6, 2017

Registration Opens
Monday, April 17, 2017

Certification Application Deadlines & Fees (must be submitted by)

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<tr>
<th></th>
<th>Date</th>
<th>Fee</th>
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<tbody>
<tr>
<td>Regular Deadline</td>
<td>Thursday, June 15</td>
<td>$950</td>
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<tr>
<td>Late Deadline</td>
<td>Tuesday, July 25</td>
<td>$1,150</td>
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$50 Multi-Modality Discount
Applicants who are current Diplomates of the Certification Board of Nuclear Cardiology (CBNC) or who have passed the CBNC examination and hold Testamur status are eligible for a $50 discount in 2017!

Cancellation Deadline & Refund
Candidates who provide a written and SIGNED request to cancel by Friday, September 8, 2017 are entitled to a refund of $750. Candidates who received a $50 multi-modality discount will receive a refund of $700. Scan your SIGNED cancellation request, include as an attachment and send by email to CBCCT@apca.org or fax your SIGNED cancellation request to 301-424-0875. Refunds for the 2017 examination will not be possible after Friday, September 8, 2017.

Incomplete/Incorrect Application Fee
Applications submitted without all required and correct documentation are subject to a $75 resubmission fee.

Rescheduling Policy
If you must reschedule your appointment with Pearson VUE, you must do so within a minimum of 96 hours prior to the scheduled appointment time. You will be provided with an emailed confirmation notice indicating the new date and time for your examination. If you do not receive a confirmation email from Pearson VUE, your examination appointment has not been rescheduled and North American Candidates will need to contact Pearson VUE directly at 1-877-258-9220. Candidates outside of North America should visit www.pearsonvue.com/apca/contact for regional telephone contact numbers.

NOTE: Your entire examination fee will be forfeited if:

- Your written cancellation request is received after the withdrawal deadline
- You never schedule your examination
- You do not keep your scheduled examination appointment
- You show up late for your appointment and the center is unable to accommodate you
INTRODUCTION

Certification Board of Cardiovascular Computed Tomography (CBCCT)
The CBCCT offers certification in cardiovascular computed tomography whereby physicians can document their skills and knowledge in the field with the goal of improving patient care. Certification is a two-step process. First, physicians must meet (and document) established eligibility criteria; secondly, physicians must successfully pass a practice-based examination developed by CCT experts and other specialists in concert with psychometric and test development experts. The examination is based on a substantial review and analysis of the current state of medical and scientific knowledge of cardiovascular computed tomography as reflected in the medical literature and clinical practice. The most recent review was completed in 2013 and a new one is underway in 2017. The examination is designed to comply with testing industry standards.

Upon passing the examination, CBCCT will issue a certificate to Diplomates who may present themselves to the public and peers as specialists in the field of cardiovascular computed tomography. Successful Candidates may designate on letterhead, cards, etc. that they are "Diplomates of the Certification Board of Cardiovascular Computed Tomography". A directory of physicians certified in cardiovascular CT is available on CBCCT website.

Note: CBCCT allows Candidates who are on a training license and/or have not passed their Cardiology, Nuclear Medicine or Radiology boards to sit as Testamur candidates. For information on applying as a Testamur, see page 7 of this Candidate Bulletin.

Value of CBCCT Certification
CBCCT certification offers a mechanism to validate the expertise and knowledge of practitioners in the field of cardiovascular computed tomography. While medical licensure assures minimal competency to diagnose and treat, certification in cardiovascular computed tomography documents mastery of a defined body of knowledge. Certification is a recognized credential of excellence. It is a mark of distinction among peers and demonstrates your commitment to providing quality healthcare.

Document your commitment to excellence. Get Certified!

Testamur Responsibilities
Candidates who pass the CBCCT certification under Testamur status must provide CBCCT with documentation demonstrating full licensure and successful board certification in Cardiology, Nuclear Medicine or Radiology in order to have their Testamur status changed to Diplomate. Acceptable documentation of board certification is a letter or certificate from the certifying Board, or a print-out from their website. If trained outside the US and the country does not have a board examination in the specialties mentioned above, then a letter from the appropriate institution confirming specialist training must be submitted. See page 8 of this Candidate Bulletin for further information and template of the required letter. The template can also be accessed on www.CBCCT.org under Certification-->Forms & Templates menu option.

Successful Testamur examination candidates will have six (6) years to submit documentation after which the Testamur status will lapse and the CBCCT examination must be retaken to become a Diplomate. Once documentation is received by CBCCT staff your status will be changed to Diplomate which will be reflected in the online directory of physicians certified in cardiovascular CT on the CBCCT website and your certificate will be sent to you at the address on record.

Regardless of when a Testamur documents having met the requirements to be listed as a Diplomate, his/her certification period is ten years from the date of the successful examination.
Diplomate Responsibilities
To maintain Diplomate status, recertification is required on or before the tenth year of certification. CBCCT staff will make a good faith effort to contact Diplomates regarding changes in policy and procedure and to provide application material to recertify in years 8, 9 and 10; however, the onus is on Diplomates to maintain their certification status. Keeping the office apprised of changes in contact information is crucial to our being able to inform Diplomates of changes that may affect their status. Stay in touch!

Revocation of Certification
Your CBCCT certification may be revoked for failure to satisfy maintenance of certification requirements and/or violations of the APCA Compliance policies. This includes, but is not limited to, the Diplomate losing his/her license to practice medicine either through suspension or termination or conviction of a felony or other serious crime. For details, consult the APCA Compliance policies.

CBCCT Policies
The Candidate Bulletin and CBCCT Testing Information and Policies document contain policies, guidelines and requirements pertaining to the CBCCT Certification and Recertification examinations. All Applicants must adhere to the policies, guidelines and requirements contained therein and on the APCA.org website as identified within these documents. It is strongly recommended that you print or save these documents for future references, and that you contact CBCCT staff with any questions PRIOR to submitting your application.

Right to Audit
To maintain the integrity of its certification program, CBCCT reserves the right to audit any application, in part or in whole and for up to one year. A percentage of applications is audited randomly each year. In addition, CBCCT may request clarification or conduct an audit during review of an application. Candidates whose applications are audited will be asked to submit additional documentation to verify training. If irregularities are discovered, the individual may be subject to penalties as identified in the APCA Compliance policies and procedures.

Privacy
CBCCT respects the privacy of our Candidates and Diplomates. Staff are vigilant about what information can be provided over the phone and therefore CBCCT may require certain information in writing or decline to provide information to callers if identity cannot be confirmed. Score data are NEVER provided by telephone.

As a service to Candidates, information on educational programs such as board review courses offered by non-affiliated organizations may be available prior to the examination. Candidates interested in receiving such information should check the appropriate box when making application to indicate permission for CBCCT to provide contact information to sponsors of such programs. CBCCT does not endorse or sponsor any program; this information is intended as a service to applicants.

Change of Address/Email Information
If any contact information changes after you submit your application (e.g., address, telephone, cell phone, email, etc.) it is imperative that you notify staff to ensure all documentation and information can reach you promptly. Contact information may be updated by logging in to your CBCCT online account or by registering for a CBCCT online account on the CBCCT website. You may also scan your SIGNED change of address notification and include it as an attachment via email it to CBCCT@apca.org or alternatively fax your SIGNED notification to 301-424-0875.

ABOUT THE EXAMINATION
Examination Format
The CBCCT certification examination format is computer-based and is administered at Pearson VUE testing centers located throughout the U.S. and abroad. The certification examination is comprised of 160 questions, with four multiple choice options, all of which may be plausible, but only one of which is the correct or best answer. Some of these questions are being pilot tested and will not be scored. The examination is administered in English.

Examination appointments are four hours in duration. This time includes five (5) minutes specifically allotted for the completion of the NDA and exit survey. As explained below, CBCCT offers a tutorial on the CBCCT website to demonstrate how to move through a computer-based examination format. It is strongly recommended that Candidates review the
tutorial prior to arriving at the testing center as it will NOT be available during a Candidate's examination appointment. There are no scheduled breaks during the exam, however Candidates are permitted to take unscheduled breaks during which time the clock on the examination will continue to run. Candidates are not permitted to access any prohibited materials during unscheduled breaks (see Compliance with Test Center Rules below).

**Tutorial on Computer-Based Format and Accessing Exhibits with the New Media Questions**
A tutorial is available to help Candidates become familiar with the computer-based examination format. This tutorial is available on the CBCCT website. This video demonstrates the Pearson VUE workstation computer screens as Candidates will see them during the examination.

Many of the examination questions have “exhibits” associated with the question text. These exhibits may include movies or still images, or figures or charts, and may be in grayscale or color. In 2017 these questions will be displayed in a new format and Candidates are urged to review the tutorial video PRIOR to arriving at the testing center to see how to access the exhibits associated with these questions and play them on your workstation during your examination. The tutorial will NOT be available as part of the examination appointment.

The tutorial does not address examination content (for content information see the CBCCT Examination Content Outline).

**Preparing for the Examination**
The Society of Cardiovascular Computed Tomography (SCCT) has published a list of guidelines and standards important to the field. These may be helpful in reviewing for the examination and are available on the SCCT website. This list is not intended to imply endorsement of these specific references nor are the test questions taken from these sources. Another helpful resource is the CBCCT Examination Content Outline which identifies the specific content areas on the examination and the percentage of questions related to each area. The Content Outline can be found at www_CBCCT.org under About The Exams menu option.

**Compliance with Test Center Rules**
All testing cubicles, check-in areas and locker facilities are videotaped and audio monitored. CBCCT program staff can request recordings of any of its test administrations.

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**ELIGIBILITY REQUIREMENTS**
All eligibility requirements must be completed prior to submitting the CBCCT application. Under no circumstance will CBCCT accept an application if training in Cardiovascular CT is incomplete. If any documentation is missing or incorrect, a $75 resubmission fee will be assessed. All documentation must be in English or accompanied by a translation.

1. **Medical Licensure**
   - U.S. Applicants must present a copy of a current, unconditional, unrestricted license to practice medicine in the United States. Applicants on a medical training license should contact CBCCT for instructions on what to submit.
   - Non U.S. Applicants must provide a copy of a current, unconditional, unrestricted license to practice medicine from their country of practice.

2. **Board Certification (one of the following)**
   - **Cardiovascular Disease** – Provide documentation of current board certification in Cardiovascular Disease from the American Board of Internal Medicine, OR from an ABIM Cardiology subspecialty OR in Cardiovascular Disease from the American Osteopathic Board of Internal Medicine.
   - **Nuclear Medicine** - Provide documentation of current board certification in Nuclear Medicine from the American Board of Nuclear Medicine or the American Osteopathic Board of Nuclear Medicine.
   - **Radiology** - Provide documentation of current board certification in Radiology from the American Board of Radiology or the American Osteopathic Board of Radiology.
• **Fellows/Residents (Testamur Candidates)** - If you have not taken and passed the Cardiology, Nuclear Medicine or Radiology boards you may apply to sit for the CBCCT examination under Testamur status, provided that at the time of application: 1) you are in your penultimate year of training and will be in your final year at the time of the CBCCT examination; or 2) you are in your final year of training; or 3) you completed training within 12 months of applying for the CBCCT examination. Upon successfully passing the CBCCT examination, you will have Testamur status until documentation of board certification in your specialty and a copy of your current, unrestricted medical license is received by CBCCT. Once received, CBCCT will grant Diplomate status. Your new status as a Diplomate will be reflected on the **Verify Certification** page of the CBCCT website and you will be issued a Diplomate certificate suitable for framing.

• **Recognized Board Certification Alternative for Training Outside the United States** - If Cardiology, Nuclear Medicine or Radiology training was completed outside the U.S., you are required to submit at least one of the following:
  
  - Evidence of certification from an equivalent medical specialty board in your country of practice accompanied by the name of the certifying organization.
  - If you completed a formal training program, but your country does **not** have a board examination in your specialty, you must provide a letter of completion from your Cardiology, Nuclear Medicine or Radiology fellowship/residency program on institutional letterhead following the template below.

Dr. _______ has completed training that meets the national training requirements for independent specialist practice of Cardiology, Nuclear Medicine or Radiology in _____________ (country) between the dates of ________ (mm/yy) and _____________(mm/yy).

The applicant ☐ has completed OR ☐ will complete national registration as a specialist in Cardiology, Nuclear Medicine or Radiology in ____________(mm/yy).

**Template for individuals applying from outside the U.S. whose country does NOT have a board examination in their primary specialty**

If you are currently in a training program (e.g., Fellow/Resident) in your penultimate or final year of training you may apply to sit for the CBCCT examination as a Testamur. However, conversion of Testamur status to Diplomate and issuance of a CBCCT certificate is contingent on the CBCCT office receiving documentation of having completed training and being recognized as a specialist in Cardiology, Nuclear Medicine or Radiology and having an unrestricted, unconditional medical license to practice.

• **Alternate Pathway (Closed after 2010 examination)** - This pathway was for physicians not boarded in Cardiology, Nuclear Medicine or Radiology, but with extensive experience in the field of cardiovascular computed tomography. Applicants who took the CBCCT examination under the Alternate Pathway in 2008, 2009 and/or 2010 and were not successful can retake the CBCCT examination 3 times within 7 years from the date of original examination. After 7 years, your eligibility expires and you are no longer able to sit under this closed pathway. To reapply under this closed pathway, contact the CBCCT office or visit [www.CBCCT.org](http://www.CBCCT.org) for the requirements under the Eligibility menu option. Should you have questions about these requirements, please call the CBCCT office.

**Documentation to Verify Board Certification**

- Certificate issued by the professional certifying board in your specialized field including the effective and expiration dates of certification.
- Letter or print-out from the professional certifying board’s website verifying certification and providing the physician’s name, specialized field and effective and expiration dates of certification.
3. Training in Cardiovascular Computed Tomography

Applicants must have completed one of the following in order to be eligible to sit for the CBCCT examination. All eligibility requirements must be completed prior to submitting a CBCCT application. Under no circumstance will CBCCT accept an application if training in Cardiovascular CT is incomplete. If documentation of other requirements is missing or incomplete, a $75 resubmission fee will be assessed. All documentation must be in English or accompanied by a translation.

- **ACCF/AHA ACCF/AHA COCATS Guidelines for Training in Advanced Cardiovascular Imaging (Computed Tomography) – Level 2 (or 3)**

American College of Cardiology Foundation/American Heart Association (ACCF/AHA) - Level 2 is comprised of 150 contrast cardiac CT cases; for 50 of these cases the Applicant must be physically present and involved in the acquisition and interpretation of the cases; AND an evaluation of 50 non-contrast cardiac CT cases which may be the same 150 contrast cases with an initial non-contrast study (for specific information on the case breakdown visit [http://www.cccvi.org/cbcct//media/PDF/150CaseRequirementsCategories.pdf](http://www.cccvi.org/cbcct//media/PDF/150CaseRequirementsCategories.pdf)). Level 3 training is also accepted to meet the training requirement. **Note: Applicants must have completed their Level 2 training within a period of 36 months from start to finish.**

- **ACR Cardiac CT Practice Guidelines**

American College of Radiology (ACR) Cardiac CT Practice Guidelines require supervision and/or interpretation of a minimum of 50 contrast cardiac CT cases (excluding those performed exclusively for calcium scoring); and the ACR Guidelines require interpretation of 300 thoracic CT exams in the past 36 months, if qualified in thoracic CT; **OR** interpretation of 500 CT exams, including 50 thoracic CT in the past 36 months if not qualified in thoracic CT (refer to the Eligibility menu option on [www.CBCCT.org](http://www.cccvi.org/cbcct//media/PDF/150CaseRequirementsCategories.pdf) for ACR CT Practice Guidelines).

If the 50 contrast cardiac CT cases (as part of the original 300/500) were completed more than 12 months prior to application, CBCCT requires documentation of a minimum of 75 cardiac CT cases completed in the last 12 months.

**Documentation to Verify Training in Cardiovascular CT**

- Certificate from a Level 2 (3) training course showing the dates of training, number of cases interpreted and manner in which they were performed. Multiple course certificates will be accepted.

- Letter from a supervisor or Program Director, who must be Level 2 (3) or has met the ACR CT Practice Guidelines, attesting to completion of cardiac CT training (e.g. Level 2 (3) or ACR Cardiac CT Practice Guidelines). CBCCT provides a Training Verification letter template which can be used to document this requirement. This letter must be printed on the author’s organizational letterhead and can be found under Forms & Templates menu option at [www.CBCCT.org](http://www.cccvi.org/cbcct//media/PDF/150CaseRequirementsCategories.pdf).

- Verification Letter from the **Society of Cardiovascular Computed Tomography (SCCT) Verification of Cardiovascular CT Training Program**. For more information contact the SCCT at [www.scct.org](http://www.scct.org) or 1-800-876-4195.

4. Maintenance of Competency

CBCCT certification eligibility requires compliance with published Maintenance of Competency requirements.

If completion of Level 2 (3) training or the effective date of the SCCT Verification of Cardiovascular CT Training letter was more than 36 months from the date of application for the CBCCT examination, the Applicant must document 150 additional contrast cardiac CT cases completed within the last 36 months. The 150 cases must meet the requirements for those of initial Level 2 training (see [http://www.cccvi.org/cbcct//media/PDF/150CaseRequirementsCategories.pdf](http://www.cccvi.org/cbcct//media/PDF/150CaseRequirementsCategories.pdf) for specifics on the case requirements).

Radiologists meeting the ACR Cardiac CT Practice Guidelines must document 75 contrast cardiac CT cases, interpreted within the last 12 months, excluding those performed exclusively for calcium scoring.

**All Level 2 (3) trained Applicants must document 150 contrast CT cases every 36 months. However, whether the Applicant completes 150 cases over the course of several weeks or over 36 months will be up to the individual applicant.**
## Documentation to Verify Maintenance of Competency

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<tr>
<th>For Applicants who completed Level 2(3) or whose SCCT Verification Program letter is dated more than 36 months prior to application.</th>
<th>For Radiologists who completed ACR Cardiac CT Training more than 12 months prior to application.</th>
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</table>
| • Certificates(s) from a course(s) showing the name of the course, dates of attendance and verification that the Applicant interpreted 150 contrast cardiac CT cases on a workstation in a supervised teaching environment in the last 36 months.  
  • Letter from a qualified supervisor* attesting that the Applicant interpreted 150 contrast cardiac CT cases in a clinical environment or on a workstation in a supervised teaching environment in the last 36 months.** | • Certificates(s) from a course(s) showing the name of the course, dates of attendance and verification that the Applicant interpreted 75 contrast cardiac CT cases (excluding those performed exclusively for calcium scoring) on a workstation in a supervised teaching environment in the last 12 months.  
  • Letter from a qualified supervisor* attesting that the Applicant interpreted 75 contrast cardiac CT cases (excluding those performed exclusively for calcium scoring) in a clinical environment or on a workstation in a supervised teaching environment in the last 12 months.** |

* A “qualified supervisor” may be Chief of Service, Program Director, CT Director, Lab Director, Department Head, Imaging Facility Head, Medical Director, Hospital CEO or Course Director. A facility CFO or Billing Manager may sign only if the cases were performed and interpreted in a clinical practice/hospital environment.

**CBCCT provides a Maintenance of Competency letter template which can be used to document this requirement. This letter must be dated and printed on the author’s organizational letterhead and can be found under the Forms and Templates menu option at www.CBCCT.org

### 5. Continuing Medical Education (CME)

**COCATS Level 2 in CCT:** Applicants who completed Level 2 (or 3) training must provide documentation of 20 hours of Category I CME in general CT or cardiac CT in the 36 months prior to application for the CBCCT examination.

**ACR:** Radiology applicants who complied with ACR Practice Guidelines in cardiac CT and are deemed qualified in thoracic CT must provide documentation of 30 hours of Category I CME in cardiac CT and/or cardiac anatomy and physiology in the 36 months prior to application for the CBCCT examination. If the Applicant is deemed not qualified in thoracic CT, then 200 hours are required. The ACR Cardiac CT Practice Guidelines can be found under the Eligibility menu option at www.CBCCT.org

**Fellows/Residents** are exempt from the CME requirement if an ACGME or AOA accredited training program was completed up to 36 months prior to the date of application for the CBCCT examination.

**Training outside the U.S.:** Applicants are required to provide documentation of 20 education or lecture hours in general CT or cardiac CT in the 36 months prior to application for the CBCCT examination.

#### Documentation to Verify CME

• Certificate from AMA PRA Category I CME provider identifying the name of the course, program or conference, dates attended, credit hours earned and Program Director(s) names. If CME was earned by attendance at a multimodality conference/meeting it is the Applicant’s responsibility to provide documentation for the various CT specific sessions attended and credit hours earned. Multiple course certificates will be accepted.

• Training outside the U.S. – Evidence of 20 hours of attendance at or participation in educational lectures, via a letter or certificate from the sponsoring organization.

### Candidates Unsuccessful on Previous CBCCT Examinations

Candidates unsuccessful in passing the CBCCT examination, or who withdrew or were a No-Show, may reapply in future years. To be approved to take the examination, Candidates must meet all applicable eligibility criteria in the year of application. Candidates who have been unsuccessful in passing the CBCCT examination after 3 attempts are required to repeat cardiac CT training (e.g., Level 2) and to provide documentation of 20 hours of Category I CME in general CT or cardiac CT in particular. The Level 2 training and CME must have been completed within 18 months of application for the CBCCT examination. All required and correct documentation must be included with the application.
APPLYING FOR THE EXAMINATION

Preparing Your Application
Applicants must have completed ALL requirements before applying and must submit all correct supporting document with the application. Incomplete or incorrect applications/documentation will incur a resubmission fee of $75.

STAFF WILL CORRESPOND WITH APPLICANTS REGARDING THE STATUS OF THEIR APPLICATION VIA EMAIL so please provide a valid email address that you check frequently. NOTE: Email communications sent from CBCCT may be filtered by certain personal and enterprise spam filters. This is beyond the control of CBCCT. Therefore, be sure to enable your spam filter to allow email from the APCA.org domain, and the PearsonVUE.com domain. Check your Junk Mail folder often to ensure emails from CBCCT and Pearson VUE have not been filtered. If you do not receive notification from CBCCT by email within 10 business days of submitting your application electronically, contact the CBCCT certification program staff.

Only electronic application submissions via CBCCT’s website will be accepted. Before submitting your application, carefully review the information in this Bulletin or on the CBCCT website. Staff is available to respond to questions or provide a preliminary review of your documents in advance to help Applicants be certain their materials meet CBCCT requirements.

Submitting Your Application Online
Applicants must submit a CBCCT application and all supporting documentation electronically at www.CBCCT.org through the Apply Now tab. Be sure to note the application deadlines. To electronically submit your application, you will need to establish an account with your name and contact information. Your account will be password protected. You must read the Candidate Bulletin completely before applying to ensure you meet the eligibility requirements and have all the required and correct documentation. You will also be required to acknowledge receipt of the CBCCT Testing Information and Policies prior to being allowed to apply for the examination. You are strongly encouraged to read this document carefully as you are bound by the policies therein. CBCCT will accept supporting documentation in .pdf, .doc, .docx, .tiff and .jpg formats. Once you submit your electronic application and payment, you will no longer be able to access your application or upload additional documentation, therefore carefully review all of your documentation prior to submission. Applications missing required and correct supporting documentation will be assessed a $75 fee. Payment must be made by credit card when applying online. CBCCT accepts Visa, MasterCard, AMEX or Discover. Once your application has been submitted you can check the status of your application online through your account. You will also receive updated status information on your application via automated email from CBCCT.

Application Deadlines & Fees
Your complete application plus all supporting documents and payment of $950* must be electronically submitted NO LATER THAN 11:59 pm Eastern time Thursday, June 15 to receive the regular deadline fee. Late applications must be electronically submitted no later than 11:59 pm Eastern time on Tuesday, July 25 with the fee of $1,150*.

*$50 Multi-Modality Discount
Current Diplomates of the Certification Board of Nuclear Cardiology (CBNC) or those who have passed the CBNC examination and hold Testamur status are offered a $50 discount off the application fee.
Payment & Refund Information
Payment of the examination fee must be made by credit card (American Express, VISA, MasterCard or Discover).

Applications submitted without all required and correct documentation will be subject to a $75 resubmission fee. The application will not be approved until payment is received by CBCCT. To withdraw from the examination, Applicants must provide a SIGNED withdrawal request to CBCCT via email, CBCCT@apca.org, or fax 301-424-0875. Applicants who provide a SIGNED written request to withdraw by September 8, 2017 will receive a refund of $750. Applicants who received the $50 multi-modality discount will receive a refund of $700. No other fees will be refunded. Applicants who request withdrawal after this date will not receive a refund.

Special Accommodations for Testing
The CBCCT certification program, in accordance with the Americans With Disabilities Act (ADA, 1990) provides reasonable and appropriate accommodations for disabled individuals who supply appropriate documentation. Applicants requiring special accommodations must select “Yes” for “Special Accommodations” in the application and submit the following along with the completed application:

1. An original copy of a letter dated within the past five years and typed on official letterhead from a qualified physician or health care provider who specializes in the disability. This letter must document the disability and its severity, describe the Candidate’s limitation due to the disability and state exactly what accommodations are recommended. The letter must contain an original signature and the physician’s or provider’s credentials.

2. An original copy of a comprehensive medical evaluation/report of the diagnosed disability from the physician or health care provider, dated within the past five years.

3. A completed Americans with Disabilities Act ADA Special Accommodations Questionnaire, which must be submitted each time you apply for an examination.

For more information about special accommodations for testing refer to the ADA section of the APCA website.

Receipt of Your Application
Upon receipt of your application, CBCCT will send an automated email notifying you that your application has been received. Your application will then be put in the queue to be reviewed.

Finalization of your Application
If your application is incomplete you will be contacted by CBCCT program staff via email for any of the following reasons: 1) failure to meet eligibility requirements; or 2) failure to meet deadlines; or 3) failure to submit a complete application, including correct supporting documents. If you failed to submit correct supporting documentation CBCCT program staff will identify what is missing and request that you submit it promptly, along with payment of the $75 resubmission fee. This fee must be paid by credit card by logging in to your CBCCT online account and choosing the Application Resubmission Fee option. Please be advised that Pearson VUE schedules Applicants on a First Come, First Served basis. It is advised that Applicants correct any application errors promptly. This will enable CBCCT staff to approve the application sooner and therefore enable the Applicant a better chance to secure their preferred examination location and date.

Staff reviews applications as expeditiously as possible and in the order received. Once Applicants with incorrect or incomplete applications have been contacted and informed of the changes required to approve their application, their application will be put back in the review queue. Therefore, it is to the Applicant’s advantage to make sure the application is complete and correct prior to submission.

Application Approval
If your application is complete and all eligibility requirements are met, you will receive an Examination Confirmation Letter (ECL) email from CBCCT advising you that you have been approved to sit for the examination.
SCHEDULING YOUR EXAMINATION APPOINTMENT

Scheduling
The CBCCT examinations are hosted by Pearson VUE. Approved Candidates will be able to schedule their examination appointments as soon as they receive confirmation that their application has been approved. To obtain your preferred examination location and date, you are encouraged to schedule your examination appointment as soon as you receive the Examination Confirmation Letter (ECL) email notification containing the eligibility information necessary to schedule your CBCCT examination appointment with Pearson VUE. This ECL will include your examination Certification Number and links to the Examination Scheduling and Cancellation Guideline and CBCCT Tutorial. You will need your examination Certification Number exactly as it appears in the email to schedule your examination with Pearson VUE at www.pearsonvue.com/apca.

To schedule your examination appointment, you will need to create an account with Person VUE, or log-in to your existing Pearson VUE account. When creating an account, you will be asked to provide your examination Certification Number which you received in the Examination Confirmation Letter (ECL). Testing centers fill up quickly so it is advised to schedule early. This will improve the likelihood of securing your preferred location and date. CBCCT reserves the right to limit the number of Candidates taking the examination. Limitations due to seating availability at Pearson VUE test centers may also apply.

Rescheduling
If you must reschedule your appointment with Pearson VUE, you must do so within a minimum of 96 hours prior to the scheduled appointment time. You will be provided with an emailed confirmation notice indicating the new date and time for your examination. If you do not receive a confirmation email from Pearson VUE, your examination appointment has not been rescheduled and you will need to contact Pearson VUE directly. North American Candidates may call 1-877-258-9220. Candidates outside of North America, check www.pearsonvue/apca/contact for regional telephone numbers.

NOTE: Your entire examination fee will be forfeited if:
• Your written cancellation request is received after the published Refund Deadline (September 8, 2017)
• You never schedule your examination
• You do not keep your scheduled examination appointment
• You show up late and the center is unable to accommodate you

Cancelling
If you decide for any reason to withdraw from participation in the examination, you must cancel your appointment with Pearson VUE. To cancel an examination appointment, you must contact Pearson VUE by visiting the Pearson VUE/APCA website or by calling Pearson VUE at 1-877-258-9220, or the regional contact number if outside of North America. You must cancel the scheduled appointment no later than 96 hours prior to the scheduled examination appointment time. Once you have done this, you will receive a cancellation email from Pearson VUE.

To request a partial refund from CBCCT, you must submit a SIGNED cancellation/partial refund request via email, CBCCT@apca.org, or by fax to 301-424-0875 no later than Friday, September 8, 2017. If applicable, please include your Pearson VUE cancellation email with your request. Be advised, it may take up to 24 hours for your Pearson VUE cancellation to appear in our system.

The entire examination fee and seat are forfeited if we receive your cancellation request after the withdrawal deadline. No refund will be possible after the withdrawal deadline date, or if you never schedule your examination or you do not keep your scheduled examination appointment. See the Important Dates and Fees section above for specifics on refund dates.

After cancelling, in order to sit for a future CBCCT examination, you will need to make an application in the year you wish to sit and meet all eligibility requirements in place at that time.
No Show
If you do not cancel a scheduled examination appointment by September 8 or for any reason you do not appear at the testing center for your scheduled appointment, you will forfeit all fees paid and no refund will be provided. If you are deemed eligible to take the examination, but do not schedule an appointment and do not request a refund by September 8 you are considered a “No Show” Candidate and forfeit all fees. If you cancel or fail to appear for the examination you will be required to file a new application, pay applicable fees and meet applicable eligible criteria to sit for future examinations. CBCCT is not able to hold applications or application support materials from year to year.

Candidates who are unable to take their examination due to extraordinary circumstances (i.e., illness) can submit an appeal to appeals@apca.org. Due to the limited availability of seats for rescheduling within the CBCCT examination window, Candidates are urged to submit their appeal as soon as possible. Appeals are considered on a case by case basis. (See Examination Appeals on page 8 of the 2017 CBCCT Testing Information and Policies document).

ADMITTANCE TO THE EXAMINATION

Arrival
Candidates MUST arrive at the Pearson VUE test center 30 minutes prior to the starting time of their appointment to allow ample time for check-in and storage of personal belongings. Candidates arriving more than 15 minutes after the examination appointment time may not be permitted to sit for the examination at the discretion of CBCCT’s test vendor, Pearson VUE.

Admittance
Candidates are required to present ONE form of identification to be admitted to the testing center. The identification MUST be a non-expired government-issued ID bearing your name, current photograph and signature (e.g., driver’s license or passport). If you do not have the required form of identification you will not be admitted to the test center. No exceptions to this requirement will be made. It is the Candidate’s responsibility to ensure that the first and last name on the application EXACTLY MATCH the first and last name on the current valid signature ID.

If you are testing outside of your country of citizenship, you must present a valid passport or some other form of non-expired government-issued ID bearing your name, current photograph and signature. If you are testing within your country of citizenship, you must present either a valid passport, driver’s license, national ID or military ID bearing your name, current photograph and signature. See the APCA ID webpage for details.

The Pearson VUE test center administrator will validate a Candidate’s identification by verifying that the name, photograph and signature on the Candidate ID match the Pearson VUE record. All Candidates will have their palm vein scanned prior to entering the testing room. If you are unsure about the requirements for admittance to the testing center call the CBCCT program office prior to the examination at 240-631-8151.

Personal Belongings
Candidates are encouraged to bring as little as possible to the testing center because all personal belongings must be stored in a locker for test security purposes. Personal belongings include, but are not limited to keys, snacks, purses, wallets, all forms of cell phones, pagers, calculators, books, notes and any other electronic devices. Personal belongings are NOT permitted to be accessed during a break.

Unscheduled Breaks & Prohibited Activities
There are no scheduled breaks during the examination, but Candidates may take a break as needed to use the restroom. The clock on the examination will continue to run during an unscheduled break. Candidates are not permitted to leave the building during an unscheduled break. It is prohibited to consult notes, study materials or access electronic devices during a break or at any other time once the examination has begun. Candidates will be required to sign in and out of the testing room and may be asked to provide photo ID upon re-entry.
Security On-Site

Strict security measures are maintained throughout all phases of the examination administration. Pearson VUE and the CBCCT certification program under APCA will at all times be in compliance with applicable laws relative to Identity Management Services. Proctors will supervise the administration of the examination and Candidates may be video and/or audio taped to maintain the strictest security throughout the testing period. Irregularities identified by observation or suspicion by the examination proctors may be sufficient cause to terminate a Candidate’s participation in the examination, or to invalidate or cancel scores.

CBCCT/APCA reserves the right to investigate each incident of misconduct or irregularity that occurs during the examination, or that may be evidenced by subsequent statistical analysis of testing materials. Where CBCCT certification program, including APCA Compliance policies and procedures, and Pearson VUE policy are not in agreement, CBCCT and APCA policy supersede Pearson VUE policy. CBCCT policy relating to examination and conduct is found in the CBCCT Testing Information and Policies document which you acknowledge receipt of in order to apply for the examination. This document is also available on the CBCCT website under the About the Exams menu. Read it carefully. Not all boards have the same policies and you will want to be cognizant of CBCCT procedures and APCA policies because you are bound by them. Candidates determined to have engaged in prohibited behavior, whether inadvertently or not, may be subject to penalties outlined in the Compliance policies and procedures.

Examination Administration Issues

CBCCT and Pearson VUE make all reasonable efforts to deliver the examination on the date and time scheduled, however, issues occasionally arise in the administration of the examination. If a problem does occur, the Candidate MUST report the incident to the Pearson VUE test center staff at the time the examination is being administered and prior to departing the test center on the day of the examination. Candidates are advised to ask the Test Administrator (TA) for their name and the ticket number assigned to their reported issue or problem. Candidates are then required to notify CBCCT in writing of the issue or problem with the examination within five (5) days of the scheduled examination time. This notification should include the ticket number assigned by the TA, the TA’s name and be detailed as possible. Email the information to CBCCT@apca.org. CBCCT cannot address administrative or technical problems if a complaint was not filed with the test center and with CBCCT.

If a Candidate has a problem with a workstation he/she may request a workstation change if needed, provided the testing center has availability. If the examination cannot be delivered due to a test center or workstation failure, power failure, hardware and/or software problems, weather, or conditions which arise from events or circumstances beyond the reasonable control of Pearson VUE or CBCCT, Pearson VUE will use reasonable efforts to reschedule the Candidate for the examination within the test window dates. If the Candidate cannot be rescheduled within the test window, CBCCT at its discretion may provide the affected Candidate with an opportunity to take the examination at the next scheduled examination date for a reduced or waived fee. This shall be the Candidate’s sole remedy. In no circumstance will CBCCT reduce its standards or overturn a Candidate’s score as a means of correcting a problem in the administration.

NOTE: Pearson VUE offers hundreds of thousands of examinations annually from hundreds of different organizations. The focus of test center personnel is to safeguard the integrity of the examination, not necessarily to assist Candidates. THEREFORE, IF YOU EXPERIENCE ANY PROBLEMS WHILE AT YOUR TESTING CENTER, CALL THE CBCCT OFFICE AT 240-631-8151 AND WE WILL DO OUR BEST TO ASSIST YOU.
SCORING THE EXAMINATION

Determination of Passing Score
The CBCCT passing score is based on an expected level of knowledge; it is not related to the distribution of scores obtained during a particular examination (i.e., the examination is not “graded on a curve”). Thus in any given year, a Candidate has the same chance of passing the examination whether the group taking it at the time tends to have high scores or low. In other words, each Candidate is measured against a standard of knowledge, not against the performance of the other individuals taking the examination. For more detail about scoring refer to www.CBCCT.org under About the Exams tab.

CBCCT does not award CME credit for successfully passing the certification examination. CME providers must be accredited by the American Council for Certification of Medical Education (ACCME). ACCME requires that certification boards be members of the American Board of Medical Specialties (ABMS). As a secondary board, CBCCT does not meet ABMS membership requirements.

Reporting Scores
Approximately ten (10) weeks after the examination, CBCCT will mail examination results to each Candidate. Results will not be available onsite at the test center and will NOT be given over the phone, by fax or by email. Each Candidate will receive a letter indicating whether s/he passed or failed as well as a diagnostic report showing performance in each content area. The CBCCT examination test result is a PASS or FAIL decision. Examinees will receive a scaled score ranging from 300 to 700. A scaled score of at least 555 is required to pass the CBCCT examination.

Candidates who pass the examination will be listed in the CBCCT directory under the Verify Certification tab of the CBCCT website approximately 2 weeks after the scores are mailed. Successful Candidates with Diplomate status will also receive a certificate suitable for framing by mid January.

Score Verification: Candidates who fail the examination may request verification of scores for a $35 fee. Score Verification requests and payments can be made online by logging in to your CBCCT account. Verification of score can be honored only up to 60 days following the date of the examination results letter. Candidates who fail the examination may appeal the score by following the Due Process Policy standards. The appeal must be for reasons related to examination administration and not solely that you prepared for the examination and did not pass. For an appeal to be considered, you must have reported the issue to Pearson VUE prior to leaving the examination center and to CBCCT within five (5) days of taking the examination as outlined above.
Cardiovascular CT Training Verification Letter

Level 2 (3) or ACR Cardiac CT Practice Guidelines

TO: Certification Board of Cardiovascular Computed Tomography
1401 Rockville Pike, Suite 600
Rockville, MD 20852

Name of Applicant: __________________________________________________________________________

Cardiovascular CT Training: Choose One

☐ ACCF/AHA COCATS Guidelines for Training in Advanced Cardiovascular Imaging (Computed Tomography) - Level 2 (or 3) The above named Applicant is board certified in Cardiology, Nuclear Medicine or Radiology and has completed Level 2 (or 3) training in accordance with the American College of Cardiology Foundation/American Heart Association (ACCF/AHA) COCATS Guidelines in Advanced Cardiovascular Imaging (Computed Tomography). Level 2 training includes a minimum of 150 contrast cardiac CT exams where the Applicant was physically present and involved in the acquisition and interpretation of at least 50 of the cases; AND the Applicant must evaluate at least 50 non-contrast studies (may be the same 150 contrast cases with an initial non-contrast study). The Applicant started this training on (mm/dd/yy) __________ and completed it on __________(mm/dd/yy).

☐ ACR Cardiac CT Practice Guidelines (Radiologist)
The above-named Applicant has met the ACR CT practice guidelines by interpreting a minimum of 50 contrast cardiac CT exams (excluding those performed exclusively for calcium scoring); AND ☐ has interpreted a minimum of 300 thoracic CT exams in the past 36 months (if qualified in thoracic CT); OR ☐ has interpreted a minimum of 500 CT exams, including 50 thoracic CT in the past 36 months (if not qualified in thoracic CT). The cases interpreted to meet ACR CT practice guidelines were completed by __________(mm/dd/yy).

☐ Fellow/Resident (Testamur)
The above named Applicant: 1) is in his/her penultimate year of Fellowship/Residency training and will be in his/her final year at the time of the CBCCT exam; or 2) is in his/her final year of training; or 3) completed fellowship/residency training within 12 months of applying for the CBCCT exam; or 4) is currently in or will be starting prior to this year’s application deadline an advanced cardiac imaging fellowship; AND ☐ has completed either Level 2 cardiac CT training OR ☐ has met the ACR Practice Guidelines for training in cardiac CT within his/her Fellowship/Residency training program. The Applicant started this training on (Level 2 training or ACR Cardiac CT Practice Guidelines) on (mm/dd/yy): __________ and completed it on __________ (mm/dd/yy).

Author's Name Printed: _____________________________________________________________________________

Author’s Title: _____________________________________________________________________________________
(e.g., Program Director, Supervisor, Training Director)

Professional Relationship to Applicant: __________________________________________________________________

Email: ___________________________________________ Phone: ________________________________

☐ I confirm that the above information is true and accurate.

☐ I attest that I am Level 2 or 3 in accordance with the ACCF/AHA COCATS Guidelines for Training in Advanced Cardiovascular Imaging (CT) and/or I have met the American College of Radiology cardiac CT Practice Guidelines requirements.

Author’s Signature: ___________________________________________________________
Maintenance of Competency (150 cases Level 2/75 cases ACR)

TO: Certification Board of Cardiovascular Computed Tomography
    1401 Rockville Pike, Suite 600
    Rockville, MD 20852

Date: __________________

Name of Applicant: ________________________________________________________________________

This letter serves to confirm that the above name applicant interpreted:

☐ 150 contrast cardiac CT angiograms in the past 36 months (this can be 50 per year or 150 over 36 months) – **Required for Applicants who completed COCATS Level 2 (3) Cardiac CT training or whose SCCT Verification Program Letter is dated more than 36 months prior to application date.** The 150 cases have met the requirements for those of initial Level 2 certification.

☐ 75 contrast cardiac CT angiograms (excluding those performed exclusively for calcium scoring) in the past 12 months – **Required for Radiologists who completed ACR Cardiac CT Practice Guidelines requirements more than 12 months prior to application date.**

Sincerely,

Name Printed: ___________________________________________________________________________________

Title: ______________________________________________________________ ______________________________
        (CCT Course Provider, Chief of Service, Program Director, CT Director, Lab Director, or, for cases completed in a clinical environment ONLY, CFO, CEO or Billing Manager)

Professional Relationship to Applicant: __________________________________________________________________________________________________

Phone: _______________________________________________________________________________________

Email: _______________________________________________________________________________________

☐ I confirm that the above information is true and accurate.

Signature of Author: __________________________________________________________________________

Print on author’s organizational letterhead to scan and upload with Application
APPLICATION INSTRUCTIONS

1. 2017 Applications must be made electronically through CBCCT’s Online Application process. Supporting documentation will be uploaded with your application. We urge Applicants to assemble their materials in advance. A checklist is provided in this Bulletin to assist you with compiling your documentation.

2. CBCCT will correspond with Applicants during the application process and prior to the examination via EMAIL so it is imperative that you provide an email address that you frequently check. Be sure that www.CBCCT.org and www.pearsonvue.com domains are permitted by your spam filters and check your junk mail periodically should an email be caught by your spam filter.

3. CBCCT is pledged to contact Applicants in a timely manner; however, we are not responsible for email lost or late due to incomplete, invalid or otherwise incorrect contact information. Should a dispute arise regarding communication issues, CBCCT requires written and documented supporting material.

4. If you change any of your contact information (e.g. address, email, phone, etc.) after submitting your application it is imperative that you send us a written, SIGNED notification of these changes, or update your information online through your CBCCT account, so we can reach you promptly.

5. Applicants are encouraged to contact the CBCCT office with any questions prior to submitting their applications.

CBCCT DOES NOT ACCEPT MAILED APPLICATIONS

2017 Examination Dates & Fees

Examination Dates
Monday, September 18, 2017- Friday, October 6, 2017

Registration Window Opens
Monday, April 17, 2017

Certification Application Deadlines & Fees (must be submitted by)

<table>
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<tr>
<th>Regular Deadline</th>
<th>Thursday, June 15</th>
<th>$ 950</th>
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<tr>
<td>Late Deadline</td>
<td>Tuesday, July 25</td>
<td>$1,150</td>
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$50 Multi-Modality Discount
Applicants who are current Diplomates of the Certification Board of Nuclear Cardiology (CBNC) or who have passed the CBNC examination and hold Testamur status are eligible for a $50 discount.

Cancellation Deadline & Refund
If received by Friday, September 8 you are entitled to a $750 refund. If you received a $50 multi-modality discount, the refund will be $700. Scan your SIGNED cancellation request and email as an attachment to CBCCT@apca.org. Alternatively, you may fax your SIGNED cancellation request to 301-424-0875.

Incomplete/Incorrect Application Fee - $75
This fee is meant to be a disincentive to submitting an incorrect or incomplete application. Save some money - call us with any questions and submit a correct and complete application.
2017 CBCCT CERTIFICATION CHECKLIST

Tip: Assemble your application materials before submitting your application online. All supporting documentation must be uploaded as part of your application submission.

Payment (credit card only in 2017)

Credit Card Options  ○ MasterCard  ○ VISA  ○ American Express  ○ Discover

☐ $950 if submitted by 11:59 pm Eastern time June 15, 2017
☐ $1,150 if submitted between June 16 – 11:59 pm Eastern time July 25, 2017

$50 Discount if you are a current Diplomate/Testamur or applicant of CBNC

Incomplete/incorrect applications will incur a $75 penalty fee.

ELIGIBILITY REQUIREMENTS

Medical License: Provide a copy of your current, unrestricted medical license (or certificate in NY), with expiration date.

☐ State: _______________   Exp Date: __________   Country: _______________  → Contact staff if you are on a training license only

Board Certification:

Provide a copy of your unexpired ABMS or Osteopathic certificate if you are board certified in the U.S., or equivalent if outside the U.S.

☐ Cardiology (ABIM or AOBIM)  ☐ Cardiology Subspecialty (ABIM)  ☐ Nuclear Medicine  ☐ Radiology
☐ Internal Medicine (if Testamur only)   Expiration Date: _______________

☐ Testamur: Fellow/Resident in penultimate or final year, or completed training in 2015 or 2016.

Cardiovascular CT Training:

☐ Level 2 (or 3) Course at: _____________________________    Date started (mm/dd/yy):_________Date completed_____________

Total months training for Cardiovascular CT Training for Level 2 (or 3) may not be longer than 36 months.

☐ Society of Cardiovascular Computed Tomography (SCCT) Verification of CT Experience Program Letter, dated: _________________

☐ Training/Experience verification letter from:  ○ Practice  ○ Hospital  ○ Fellowship/Residency PD  ○ Other  _________________

☐ (Radiologists Only): ACR Cardiac CT Practice Guidelines: 50 contrast cardiac CT exams in the last 12 months, AND

  ☐ 300 thoracic exams if qualified in thoracic CT; OR  ☐ 500 CT exams, including 50 thoracic without qualification in thoracic CT

Maintenance of Competency: Required if Level 2 completed or SCCT letter dated more than 36 months prior to CBCCT application date.

☐ Provide documentation to demonstrate performance of 150 cases interpreted in a clinical environment, or interpreted on a workstation in a supervised teaching environment, in the 36 months prior to date of application (or 150 in the last 36 months beyond Level 2).

☐ Radiologists meeting the ACR Cardiac CT Practice Guideline must document 75 contrast cardiac CT cases, excluding those performed exclusively for calcium scoring.

☐ I completed Level 2 or my SCCT letter is dated < 36 months from my CBCCT application date, so this requirement is not applicable.
Continuing Medical Education (CME) - Provide documentation to demonstrate completion of CME

- 20 hours AMA/PRA Category I CME in CT in general and/or cardiac CT in the previous 36 months for applicants who completed Level 2 cardiac CT training.

- 30 hours of AMA/PRA Category I CME in cardiac CT or cardiac anatomy/physiology in the previous 36 months for applicants who complied with ACR Cardiac CT Practice Guidelines and are qualified in thoracic CT.

- 200 hours of AMA/PRA Category I CME in cardiac CT or cardiac anatomy/physiology in the previous 36 months for applicants who complied with the ACR Cardiac CT Practice Guidelines and are not qualified in thoracic CT.

- I am currently a Fellow/Resident or completed training within 36 months of application, so the CME requirement is waived.

Alternate Pathway (Closed to new applicants). Candidates unsuccessful in passing under this closed pathway may reapply for up to seven (7) years and up to three (3) attempts from date of original attempt. Call the CBCCT office for details on eligibility and how to apply.
TO COMPLETE YOUR APPLICATION, YOU WILL BE ASKED TO READ AND AGREE TO THE FOLLOWING STATEMENTS

Contact the CBCCT Office with any questions prior to submitting your application online

- I hereby apply for Certification Board of Cardiovascular Computed Tomography (CBCCT) certification through the Alliance for Physician Certification and Advancement (APCA), the successor organization to CCCVI, in accordance with and subject to CBCCT and APCA policies. I understand that in making this application, I am agreeing to be bound by all CBCCT and APCA policies, rules and procedures as currently in effect and as may be amended from time to time. These rules, policies and procedures can be found in the Candidate Bulletin, in the Testing Information and Policies document and on the APCA website.

- I understand that it is my responsibility to meet CBCCT certification eligibility requirements and to provide such material as is required to document this.

- I understand that information acquired in the CBCCT certification process may be used for statistical purposes and for evaluation of the certification program. I further understand that the information in my records will be treated confidentially.

- I understand that information on educational programs such as board review courses may be available prior to the examination from sponsors of such programs. Neither CBCCT nor APCA sponsors any educational programs, or warrants the quality of any program or makes any statement that the activity will or will not aid in preparation for the CBCCT certification examination. If I choose to receive such information, I so indicated on my application.

- To the best of my knowledge, the information provided in this application is true, complete, correct, and made in good faith. I understand that staff under the authority of CBCCT and APCA reserve the right to verify any and all information on this application and to audit applications during the application process and up to one year thereafter. I recognize that APCA, on behalf of CBCCT, is the sole and only judge of my qualifications to receive and to retain a certificate issued for CBCCT certification and to have my name included in any list or directory in which the names of Diplomates of specialty examinations are published. I further agree to hold harmless, individually and collectively the officers, directors, staff and appointed examiners of APCA and the CBCCT certification program for any decision or action in pursuance of their duties in connection with this application, the examination, the score or scores given with respect to any examination or for the failure to issue me a certificate.

- I understand and agree that in the consideration of my application my eligibility for CBCCT certification may be reviewed and assessed by staff under the authority of the CBCCT and APCA; that staff may make inquiry of such persons as are deemed appropriate with respect to eligibility for CBCCT certification; that if information is received that would adversely affect my application, I will be so advised and given an opportunity to rebut such allegations, but I will not be advised as to the identity of the individuals who have furnished adverse information concerning me; and that all statements and other information furnished to APCA and CBCCT in connection with such inquiry shall be confidential, and not subject to examination by me or by anyone acting on my behalf.

- Without limitation, APCA on behalf of CBCCT, may deny, revoke, suspend or otherwise take action at any time with regard to my eligibility for certification or certification for:
  - Failure to satisfy eligibility requirements for certification or maintenance of certification
  - Any irregularity in connection with any examination; or
  - Violation of APCA Compliance Policies and Procedures

- I understand that staff will use electronic mail (email) to communicate with me during the application review and approval process and for all subsequent communications regarding policies and procedures including, but not limited to examination scheduling and other testing information. If I am unable to receive or send electronic mail I understand I must advise staff of an alternate method of communication. I understand that my examination pass/fail letter and certificate will be the only communications not sent via electronic mail.

☐ I attest that I meet all of the eligibility requirements to apply for this examination, as outlined in the Candidate Bulletin and/or on the CBCCT certification website. I understand that I have the right to request and review all CBCCT and APCA policies prior to submitting this application. I attest that I have received and agree to abide by the following:

- CBCCT Candidate Bulletin for this year’s examination
- CBCCT Testing Information and Policies document
- APCA Compliance Policies and Procedures as relate to the Certification Board of Cardiovascular Computed Tomography certification program